

PARENT INPUT FORM AND PARENT/TEACHER INPUT FORM

Attached are two forms that are designed to meet state requirements of providing a mechanism for input into teacher and administrator performance evaluation. Schools are required to advertise this process and make forms available in the school office.

Parent Input Form

(regarding teacher evaluation)

The **Parent Input Form** (or similar school-based form) may be used by parents regarding input into a teacher evaluation. The administrator decides how much weight is given to the parent input. Forms must be signed to be used for consideration. A copy must be given to the employee. Parent input forms need only be kept on file for one year and then they may be discarded. Forms should be available in the school office. The simplest way to communicate the availability of the form is through the school newsletter.

Parent/Teacher Input Form

(regarding administrator evaluation)

Parent/Teacher Input Form (or a similar school-based form) may be used by parents and teachers to provide input regarding an administrator's evaluation. Forms should be available to parents and teachers in the school office. Forms must be signed and sent to the appropriate Area Superintendent via pony or US mail.

Please be sure to share the information regarding both forms with your parents and staff. Feel free to use the sample notice below as a communication piece for your newsletter.

SAMPLE NEWSLETTER ARTICLE

Parent Input

Pinellas County Schools welcomes input of parents regarding the job performance of district employees. A **Parent Input Form** is available for parents to give input regarding teacher performance. Also available is a **Parent/Teacher Input Form** for input regarding administrator performance. Each form requires a signature. A copy of the form will be shared with the employee. Forms are available in the school office.

PINELLAS COUNTY SCHOOLS
PARENT/TEACHER INPUT FORM
(REGARDING ADMINISTRATOR PERFORMANCE)

Pinellas County Schools welcomes the input of parents and teachers regarding the job performance of district administrative employees. When you have completed the form, please return it to appropriate Area Superintendent (see list below) via pony mail (see school secretary for envelope) or by US Mail. Please be sure to retain your copy. The Parent/Teacher Input Forms are available in the main office. All comments will be shared with the employee for professional growth and/or recognition.

Employee Name _____ Date _____

Parent/Guardian Name _____ Student Name _____

School _____

Parent/Teacher Comments:

For your comments to be considered, you must sign below.

Parent/Guardian/Teacher Signature _____
(required)

Area 1 Office	Area 2 Office	Area 3 Office	Area 4 Office
Patricia Wright Assistant Superintendent 301 4th Street SW Largo, FL 33770	Dr. William Corbett Assistant Superintendent 301 4th Street SW Largo, FL 33770	Ward Kennedy Assistant Superintendent 301 4th Street SW Largo, FL 33770	Dr. Barbara Hires Assistant Superintendent 301 4th Street SW Largo, FL 33770

White - Region Superintendent

Yellow - Parent/Teacher

Pink - Employee